

# Parent Forum 2017



## Minutes of Spring Term 2 Meeting

Monday 8<sup>th</sup> March 2017

5.30pm

**Members Present:** Libby Mathias, Diane Bufton, Marisa Miles, Vicky Bevan  
Colin Ganfield, Tim McDermott, Vicky Bevan  
Mrs Phillips - Acting Headteacher

**Apologies-** Miss Newell, Colin Ganfield and Tim McDermott

### 1. Welcome

Mrs Phillips welcomed all and extended her thanks for attending for the Parent Forum.

### 2. Minutes of last Meeting

The minutes from the last meeting were read and agreed as a true record of that meeting.

### 3. Matters Arising from Minutes

- Class 1 turnover of reading books.  
As Mrs Phillips had explained in last meeting that there was a need to update the Biff and Kipper Oxford reading Tree set of books as they do not follow the way the school teaches the phonics now. The new set of books have been ordered and are expected to be delivered by end of the week. The school have also purchased a Traditional Tales set that are 100% decode-able and follow the phonic patters the children learn through RWInc.
- Playtime supervision  
In relation to dirty clothes - the bark was wet due to the weather. This has now been sorted as new bark was added during half term.
- Uniform- Tesco had contacted the school to advertise its uniform range now with school embroidered logos available. Mrs Phillips is awaiting samples for parents to see.  
Ordering through Tesco would provide the school with 5% cash back on each order and the parents would receive Club Card Points for their purchase.  
Samples have arrived and the school is generally happy with the quality however the Logo colourings are not right. Mrs Phillips to send an example off an old jumper for them to copy.  
Mrs Phillips will inform parents when this is available to order.

### 3. Parent Representative Ideas/Concerns

- Head lice. Libby explained that many parents were extremely frustrated by this problem. Mrs Phillips agreed and added that as a school it is very frustrating. head lice are in most schools and since the demise of the 'nit nurse' it is a difficult issue to police.

Mrs Phillips explained that as a school we are not allowed to single out any child or exclude a child for having lice. We are proactive with our approach and have signed up for the 'Once a week take a peek' campaign and have issued literature to parents/career. The school has obtained FREE nit combs for all parents that will come home in near future.

If parents wish we can arrange for the school nurse to do a talk on the procedure of checking hair, although this has always been very poorly attended in the past.

- Fruit - Diane requested that if the fruit tuck shop stocks grapes for break times can these be cut in half for safety reasons as whole grapes eaten by young children can lead to choking. Mrs Phillips agreed and will share this with all staff.

Parents shared their concerns that the double gates being used more frequently. Mrs Phillips has received concerns from Jill. A letter will be sent to remind parents of the safety guidelines. There have also been comments regarding the use of the disabled bay, it was suggested that the bay be allocated to the school taxi unless needed buy Parents/carers with valid blue badges or access issues. This would be a safer option for the children using the taxi service as currently the bus is parked on yellow zig zag lines. Again to be included on Newsletter.

- Annual school trip – Marisa shared an idea to take pupils a little further afield for the Summer end of Year trip this year. She has looked into the possibility of KS2 pupils visiting Harry Potter's studios in July. It is a costly trip of approximately £50 per child and £77 per adult and parents would be invited to come along too. Mrs Phillips advised that she has no objection to the trip but it would depend on the feelings of parents due to the cost. Marisa agreed she would talk to parents and update.
- General Tidy Up - Mrs Phillips explained that the new carpet for Ks2 class is being fitted over the weekend 18th & 19th March - this weekend. The classroom will need to be emptied on Friday and then reorganised after the carpet fitting on Sunday. ERW are in school on Monday carrying out there Core Visit 2 and will be observing lessons so, classrooms need to be in order by then. If there are any volunteers available for the Friday 17<sup>th</sup> in the afternoon around 2pm to help empty the classroom and/or again on the Sunday 19<sup>th</sup> to put it back Mrs Phillips would be very grateful for the help. Please speak to staff to let them know if you are available.
- School App- Mrs Phillips showed an APP that has now been set up for parents to download. This is a much easier way for the staff to contact parents as well as uploading information. A letter to be sent to parents to explain how to download.

**4. Any Other Business**

- Mrs Phillips explained that the Governing Body have taken the decision to seek our ground maintenance from outside the authority. As of April 1<sup>st</sup> Mr Rob Thomas has been awarded the contract as his tender was the most cost effective. Mr Thomas hopes to start as soon as the weather allows.

**5. Date of Next Meeting**

Next meeting Wednesday 17th May 5:30pm

It was agreed that there should be a shutdown date for any items to be added to the agenda of the following meetings to ensure that the forum meetings didn't become too long.

Agenda for this meeting closes Monday 15th May.

Mrs Phillips thanked all for attending and with no other business the meeting was closed at 6.25pm.